CREOKS HEALTH SERVICES, INC.

4103 South Yale Avenue, Suite B · Tulsa, Oklahoma 74135

REQUEST FOR PROPOSALS

Mobile Medical Clinic · Solicitation No. CREOKS-RRR-2026-01

SECTION 1 — INTRODUCTION AND BACKGROUND

CREOKS Health Services, Inc. is a nonprofit community behavioral health and primary care provider serving eastern Oklahoma. CREOKS is a subrecipient under the Oklahoma State Department of Health (OSDH) Rural Health Transformation Program, through which it is establishing the Rural Integrated Access and Stabilization Network.

As part of that initiative CREOKS will deploy a mobile medical clinic providing primary care to rural communities on a scheduled route, serving patients across the lifespan including children. The unit will operate among the CREOKS West Tulsa, Bristow and Okmulgee clinic locations, with occasional service in the McAlester area.

CREOKS invites proposals from qualified manufacturers of mobile medical units.

SECTION 2 — SCOPE OF PROCUREMENT

CREOKS seeks one (1) complete, delivery-ready mobile medical clinic. This solicitation is written on functional performance requirements. CREOKS has no preference as to the form of the unit and will accept any of the following configurations:

- A towable trailer, including a drop-deck or low-deck trailer that lowers to or near grade.
- A truck-mounted or box-truck mobile clinic on a commercial chassis.
- A self-propelled coach on a commercial chassis.
- Any other configuration that satisfies the requirements in Section 3.

Offerors proposing a towed unit must state clearly whether a tow vehicle is included. CREOKS will procure its own tow vehicle and no tow vehicle is required under this solicitation, but the offeror must complete the towing and transport disclosures at Section 3.5 so that CREOKS can specify and equip a suitable vehicle.

Proprietary or patented designs are welcome. CREOKS will not, however, specify or evaluate on the basis of any proprietary feature. Offerors should describe how their product meets the functional requirement, not why their product is unique.

SECTION 3 — MINIMUM FUNCTIONAL REQUIREMENTS

3.1 Clinical space

- Two (2) private, fully enclosed examination rooms providing visual and reasonable acoustic privacy. Accordion or curtain partitions alone do not satisfy this requirement; offerors proposing them must state so explicitly.
- A separate waiting or intake area with seating for a minimum of two (2) persons.
- A dedicated handwashing sink with potable water supply, water heater, and gray water capture.

- Interior surfaces throughout the clinical area must be non-porous, cleanable, and suitable for infection control.
- Clinical storage for supplies and medications, including a lockable cabinet suitable for securing controlled substances.

3.2 Accessibility

The unit will operate as a medical facility funded through federal financial assistance and is subject to Section 504 of the Rehabilitation Act and the HHS standards for accessible medical diagnostic equipment. Offerors must address each of the following:

- Patient entry accessible to wheelchair users. State the finished floor height above grade in the deployed position, and provide a ramp meeting a slope no steeper than 1:12 with compliant landings, or demonstrate at-grade entry.
- An ADA-compliant restroom, including turning clearance, grab bars and door width. If the proposed base unit includes a non-compliant restroom, price the compliant configuration as the base and show any alternative separately.
- Clear floor space in at least one examination room sufficient for wheelchair maneuvering with cabinetry and an examination table in place.
- If examination tables are included in the offer, at least one must be power height-adjustable with a low transfer height of 17 to 19 inches.

3.3 Mechanical, electrical and environmental

- Climate control adequate for continuous clinical operation in ambient temperatures from 0°F to 105°F. State cooling and heating capacity.
- Thermostatically controlled heating. Manually controlled heating that is not tied to a thermostat does not satisfy this requirement.
- Freeze protection for all water and waste systems, including enclosed and heated tanks and heat-traced supply lines, adequate for unoccupied overnight storage in Oklahoma winter conditions.
- Onboard generator sized to carry the full connected clinical load with all climate control operating. State kW rating, fuel type and tank capacity, and provide a load calculation.
- Shore power inlet with an automatic transfer switch, and a shore power cord of not less than 25 feet.
- Not fewer than nine (9) electrical outlets distributed through the clinical and waiting areas.
- Provision for satellite or cellular connectivity hardware. CREOKS will supply the hardware; the offeror must provide mounting, power and cable routing.

3.4 Equipment and fit-out

- Two (2) interior displays suitable for telehealth.
- Refrigeration. If a refrigerator is included it must be stated whether it is a domestic unit or a purpose-built pharmaceutical-grade unit meeting NSF/ANSI 456.
- Interior and exterior security cameras with recording capability. Interior cameras must not view into examination rooms. State the manufacturer and model of the cameras and of any recorder, router, modem or networked audio-visual device included in the offer, so that CREOKS can verify compliance with 2 CFR 200.216 (see Section 8).
- Exterior graphics on all exterior faces, produced from CREOKS-supplied artwork.
- Fire extinguisher, eyewash provision, sharps and biohazard waste storage.

3.5 Towing and transport interface

This subsection applies to any offer in which the clinical unit is towed rather than self-propelled. CREOKS will supply its own tow vehicle and must be able to specify and equip it from the offeror's disclosures alone. An offer of a towed unit that omits any item below may be found nonresponsive. Offerors proposing a self-propelled unit should mark this subsection not applicable and state the chassis, gross vehicle weight rating and any commercial driver licensing implications instead.

- Gross vehicle weight rating of the completed unit, and the gross axle weight rating of each axle.
- Empty (unladen) weight of the completed unit as it will be delivered, and the loaded tongue or pin weight in the delivered configuration with all installed systems, tanks and equipment in place. State tongue weight as a measured or engineered figure, not as the rating of a recommended hitch.
- Coupling type. State whether the unit couples by ball and coupler, by pintle and lunette ring, by gooseneck, or by fifth wheel. If a lunette ring, state the ring diameter and its vertical load rating.
- Whether the offeror recommends a frame-mounted hitch plate or a receiver-mounted hitch, and the minimum vertical load rating required of the tow vehicle's hitch.
- Whether a weight-distributing hitch is required, permitted, or prohibited with the proposed coupling. Offers that specify hitch hardware inconsistent with the stated coupling type will be returned for clarification.
- Trailer braking system. State whether brakes are electric drum, electric-over-hydraulic, hydraulic surge, or air, and identify the brake controller type the tow vehicle must carry. Confirm that a breakaway system and battery are included.
- Electrical connector type and wiring pinout. State whether the connector is a 7-way RV blade, a 7-way round pin, or another configuration.
- Safety chains or cables and their attachment points, and the weight rating of each.
- Titling and registration documentation. Confirm that the unit will be delivered with a manufacturer's certificate of origin, a vehicle identification number, and a federal certification label stating gross vehicle weight rating and gross axle weight ratings, sufficient to title and tag the unit in Oklahoma.
- If the unit is lowered, leveled or stabilized at the site, state the ground bearing pressure at each support point and whether pads or cribbing are required for operation on asphalt. Several CREOKS sites are asphalt parking lots.

3.6 Delivery, documentation and compliance

- State the delivery lead time in calendar days from a signed scope of work, and the delivery location.
- State all costs excluded from the quoted price, including shipping, applicable taxes, permitting and engineering stamps.
- Provide the weight, dimensions and any licensing or commercial driver licensing implications of operating the unit.
- Provide warranty terms for the structure, the fit-out and major components.
- Provide a unit-specific drawing. Drawings prepared for other customers will not be accepted as a representation of what CREOKS would receive.

SECTION 4 — PRICED OPTIONS

Offerors must price the following separately from the base unit so that offers may be compared on a common basis. Items not applicable to the proposed configuration should be marked not applicable.

- Generator capacity upgrade, if the base generator does not carry the full clinical load.
- ADA-compliant restroom, if not included in the base.
- Power height-adjustable examination tables meeting a 17 to 19 inch transfer height.
- Wheelchair-accessible platform scale.
- Pharmaceutical-grade vaccine refrigerator with continuous temperature data logging.
- Cold weather package including heated and enclosed tanks and heat-traced lines.
- Extended or alternative entry ramp, if required to meet a 1:12 slope.
- Delivery to Tulsa, Oklahoma.

SECTION 5 — PROPOSAL SUBMISSION REQUIREMENTS

A responsive proposal must contain all of the following. Proposals that omit an element may be found nonresponsive.

1. A written narrative describing how the proposed unit satisfies each requirement in Section 3, organized in the order presented.
2. A unit-specific floor plan or layout drawing.
3. An itemized price proposal separating the base unit, the priced options in Section 4, and all excluded costs.
4. Delivery lead time in calendar days from signed scope of work.
5. Payment terms.
6. Warranty terms.
7. A statement of the offeror’s experience building mobile medical units, including at least two references from comparable projects completed in the last five years.
8. Confirmation of active SAM.gov registration and a statement that the offeror is not debarred, suspended or otherwise excluded.
9. Disclosure of any organizational conflict of interest.
10. A signed certification under 2 CFR 200.216 regarding covered telecommunications and video surveillance equipment, identifying the manufacturer of all such equipment proposed.

SECTION 6 — EVALUATION FACTORS AND RELATIVE IMPORTANCE

Proposals will be evaluated by a committee against the factors below. Award will be made to the responsible offeror whose proposal is most advantageous to CREOKS considering price and the other factors stated, consistent with 2 CFR 200.320(b)(2)(iii).

Evaluation factor	Points
Total evaluated cost, including the priced options CREOKS elects and all disclosed excluded costs	25
Delivery lead time and demonstrated ability to deliver within the grant period of performance	25
Clinical functionality and layout, including exam room privacy, waiting area and workflow	20
Accessibility and regulatory compliance as addressed in Section 3.2	15

Evaluation factor	Points
Offeror qualifications, references, warranty and service support	15
TOTAL	100

CREOKS' period of performance under the OSDH subaward requires that all funds be expended by July 31, 2027. The unit must be delivered, accepted and paid for before that date. Delivery lead time is weighted accordingly, and an offeror who cannot commit in writing to delivery before that date may be found nonresponsive.

No factor other than those listed will be used in the evaluation.

SECTION 7 — SCHEDULE

Milestone	Date
Public notice published	Saturday, November 14, 2026
Written questions due	Monday, November 23, 2026, 5:00 p.m. CT
CREOKS responses issued to all offerors	Wednesday, November 25, 2026
Proposals due	Friday, December 4, 2026, 2:00 p.m. CT
Evaluation complete	Friday, December 11, 2026
Notice of intent to award	Tuesday, December 15, 2026
Contract execution	Friday, December 18, 2026

The response period runs twenty-nine calendar days from publication. It spans the Thanksgiving holiday, which CREOKS has accounted for in setting the proposal deadline. The complete solicitation is available for immediate download from the date of publication, so every offeror has the same period in which to respond.

SECTION 8 — FEDERAL TERMS AND CONDITIONS

This procurement is funded through a subaward under the Oklahoma State Department of Health Rural Health Transformation Program, which is funded by the Centers for Medicare & Medicaid Services. Any contract resulting from this solicitation is subject to 2 CFR Part 200 and will incorporate the contract provisions required by Appendix II to Part 200, including:

- Remedies for breach, including sanctions and penalties (contracts above the simplified acquisition threshold).
- Termination for cause and for convenience, including the manner of termination and the basis for settlement (contracts over $10,000).
- Equal Employment Opportunity requirements, where applicable.
- Clean Air Act and Federal Water Pollution Control Act compliance (contracts over $150,000).
- Byrd Anti-Lobbying Amendment certification (contracts over $100,000).
- Debarment and suspension. No award will be made to any party listed on the SAM.gov governmentwide exclusions list. The successful offeror must be registered and in good standing in SAM.gov at the time of award.

- Domestic preference for procurement of iron, steel, manufactured products and construction materials, to the extent practicable, under 2 CFR 200.322.
- Prohibition on certain telecommunications and video surveillance services or equipment, 2 CFR 200.216 and Public Law 115-232 section 889. The offeror must certify in writing that no equipment, system or service furnished under this contract uses covered telecommunications or video surveillance equipment or services as a substantial or essential component of any system, or as critical technology of any system. Covered entities include Huawei Technologies, ZTE Corporation, Hytera Communications, Hangzhou Hikvision Digital Technology and Dahua Technology, and any subsidiary or affiliate of those entities. The certification must identify the manufacturer of all video surveillance, telecommunications and networked audio-visual equipment proposed. A proposal submitted without this certification may be found nonresponsive.
- Record retention and access. The contractor must retain all records related to this contract for five years after completion of the contract. That period is required by Section 4.1 of Attachment G to the OSDH subaward. It is longer than the three-year period that would otherwise apply under 2 CFR 200.334, which runs from the date the recipient submits its final financial report rather than from final payment; where the two differ, the longer period governs. The contractor must provide CREOKS, OSDH, CMS, the HHS Inspector General, the State of Oklahoma and the Comptroller General access to those records, permit copying, and impose the same retention and access obligations on its own subcontractors.

Offerors must disclose any actual or potential organizational conflict of interest. Any firm that assisted in developing the specifications for this solicitation is excluded from competing, consistent with 2 CFR 200.319(b).

CREOKS reserves the right to reject any or all proposals, to request clarifications, to negotiate with one or more offerors, and to cancel this solicitation, when doing so is in the best interest of the program. CREOKS will document and justify the rejection of any proposal.

All costs of preparing and submitting a proposal are the sole responsibility of the offeror.

SECTION 9 — SUBMISSION

Proposals must be received no later than 2:00 p.m. Central Time on Friday, December 4, 2026. Late proposals will not be considered.

Submit to: Chris Flanagan, Vice President for Innovation and Quality, CREOKS Health Services, Inc., Chris.Flanagan@creoks.org

Questions: All questions must be submitted in writing to the address above. Questions and CREOKS' answers will be issued in writing to all known offerors and posted with the public notice. No oral interpretation of this solicitation is binding.

Proposals submitted by electronic mail are acceptable. Offerors are responsible for confirming receipt.