CREOKS HEALTH SERVICES, INC.

4103 South Yale Avenue, Suite B · Tulsa, Oklahoma 74135

REQUEST FOR PROPOSALS

Nine (9) Behavioral Health Service Access Vehicles · Solicitation No. CREOKS-RRR-2026-03

SECTION 1 — INTRODUCTION

CREOKS Health Services, Inc. is a nonprofit community behavioral health and primary care provider serving eastern Oklahoma. CREOKS is a subrecipient under the Oklahoma State Department of Health Rural Health Transformation Program, through which it is establishing the Rural Integrated Access and Stabilization Network.

As part of that initiative CREOKS will deploy a fleet of behavioral health service access vehicles to transport consumers to treatment, psychiatric rehabilitation and medication management appointments across rural eastern Oklahoma.

CREOKS invites proposals from qualified vehicle dealers, fleet suppliers and vehicle modifiers.

SECTION 2 — SCOPE AND QUANTITY

CREOKS seeks nine (9) behavioral health service access vehicles, delivery-ready, identical in specification except as noted. Offerors must propose on all nine units. Partial proposals will not be considered.

Vehicles will be assigned to the following service areas. Delivery location for all units is CREOKS Health Services, Tulsa, Oklahoma, unless the offeror offers delivery to the individual sites at no additional cost.

All nine vehicles are identical in specification. They will operate in rural eastern Oklahoma, on rural highways and county roads, and will accumulate substantial annual mileage. Offerors should bear that duty cycle in mind when proposing warranty terms and service support.

SECTION 3 — MINIMUM SPECIFICATIONS

This Invitation is written on functional performance requirements. No manufacturer, model or brand is specified, and an equal product meeting the requirements below will be accepted. Offerors must state the make, model and model year offered.

3.1 Vehicle

- New, current or immediately preceding model year. Used, demonstrator and salvage-title vehicles will not be accepted.
- Full-size van or equivalent body style suitable for passenger transport on rural highways.
- Seating for the driver plus not fewer than eleven (11) passengers. State the seating configuration offered and the number of rows.
- Air conditioning and heating serving every row of passenger seating, not the front row alone.
- Automatic transmission.
- Air conditioning serving all passenger seating positions, and heating adequate for Oklahoma winter conditions.

- Manufacturer’s standard new-vehicle warranty. State the term and mileage for the basic, powertrain and corrosion coverages.

3.2 Accessibility

Wheelchair accessibility is not required in the base proposal. CREOKS operates a mixed fleet and meets its obligations under Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act at the program level rather than by equipping every vehicle. Accessibility is solicited as a priced option at Section 4 so that CREOKS may elect it on some or all units at award.

- State the step-in height and whether an assist handle and running board or step are provided, since many passengers have limited mobility without using a wheelchair.
- State whether the vehicle offered can be converted to wheelchair accessibility after delivery, and identify a qualified converter if so.

3.3 Safety and equipment

- Backup camera and rear parking sensors.
- Electronic stability control and anti-lock brakes.
- First aid kit, fire extinguisher, and roadside emergency kit in each vehicle.
- Spare tire, jack and lug wrench in each vehicle.
- State whether any telematics, connectivity or video equipment is installed, and identify the manufacturer of that equipment. See Section 8 regarding covered telecommunications and video surveillance equipment.

3.4 Documentation at delivery

- Manufacturer’s certificate of origin or title, and a federal certification label stating gross vehicle weight rating.
- Documentation sufficient to title and tag each vehicle in Oklahoma. CREOKS is a nonprofit corporation and is exempt from Oklahoma sales tax; offerors must not include sales tax in the proposed price.
- Conversion certification and any applicable Federal Motor Vehicle Safety Standard documentation for the accessibility equipment.
- Owner and service documentation, and the location of the nearest authorized warranty service facility to Tulsa, Oklahoma.

SECTION 4 — DELIVERY

Read this section carefully. Delivery speed is a major evaluation factor AND carries an absolute outside limit. CREOKS’ award requires that all costs be incurred, paid and invoiced within a fixed period that cannot be extended. Delivery is therefore both scored under Section 6 and gated here.

4.1 Outside limit — a condition of responsiveness

All nine vehicles must be delivered and available for written acceptance no later than May 31, 2027. A proposal that does not commit in writing to that date, or that conditions delivery on factors outside the offeror’s control, will be found nonresponsive and will not be evaluated, regardless of price.

4.2 Delivery speed — scored

Within that outside limit, earlier delivery is worth materially more to CREOKS than a lower price. Offerors should propose the fastest delivery they can commit to. Section 6 states exactly how delivery is scored.

- State the delivery lead time in calendar days from receipt of a purchase order for each vehicle offered.
- State whether the units offered are existing inventory, allocated production, or require a factory order. Identify any unit already built and available.
- State the lead time for the accessibility conversion separately from the chassis, and identify where the conversion is performed.

Staged delivery is encouraged. Offerors may propose delivering units in groups as they become available. Staged delivery scores better than a single later delivery of all nine, because Section 6 scores the weighted average delivery day across all units rather than the final one.

Any delivery commitment in an accepted proposal becomes a material term of the resulting contract.

SECTION 4 — PRICED OPTIONS

Offerors must price the following separately from the base proposal so that offers may be compared on a common basis. Priced options are not scored. CREOKS will elect which options to purchase at award.

Option 1 — Wheelchair accessibility, per unit. State the per-unit price to furnish a vehicle with wheelchair accessibility by powered lift or ramp, securement for not fewer than two (2) wheelchair positions meeting a recognized securement standard, and occupant restraints at each wheelchair position. State the resulting passenger seating capacity, the clear platform or ramp dimensions, the rated lift capacity in pounds, the converter performing the work, and any change in delivery lead time. CREOKS may elect this option on between zero (0) and nine (9) units.

Option 2 — Exterior graphics, per unit. State the per-unit price to apply CREOKS-supplied artwork.

Option 3 — Delivery to individual service areas. State any additional cost to deliver units directly to the counties listed in Section 2 rather than to Tulsa.

SECTION 5 — PROPOSAL SUBMISSION REQUIREMENTS

A responsive proposal must contain all of the following. A proposal that omits an element may be found nonresponsive.

1. A firm fixed unit price and a firm fixed total price for all nine vehicles in the base configuration, with all costs included. Prices must remain firm for ninety (90) days from the proposal deadline.
2. Separate pricing for each option in Section 4.
3. Make, model, model year and trim of the vehicle offered, and the name of the conversion provider.
4. A written statement addressing each requirement in Section 3, in the order presented.
5. Manufacturer or converter specification literature for the vehicle and the accessibility equipment offered.
6. A written delivery commitment stating the delivery day for each of the nine vehicles in calendar days from purchase order, and confirming the outside limit at Section 4.1.
7. A statement of all costs excluded from the proposed price, if any.
8. Warranty terms, and the nearest authorized warranty service location.
9. Three references from governmental or nonprofit customers for comparable vehicle deliveries within the past three years, including whether those deliveries met their committed dates.

10. The certifications required by Section 8, signed by an authorized representative, including the signed certification under 2 CFR 200.216 identifying the manufacturer of all video surveillance, telecommunications and networked audio-visual equipment proposed.

SECTION 6 — EVALUATION FACTORS AND RELATIVE IMPORTANCE

This is a competitive proposal procurement under 2 CFR 200.320(b)(2). Award will be made to the responsible offeror whose proposal is most advantageous to CREOKS considering price and the other factors stated below, consistent with 2 CFR 200.320(b)(2)(iii). Sealed bidding is not used because selection cannot be made principally on the basis of price: delivery speed is a material programmatic requirement driven by a fixed and unextendable period of performance.

Proposals will be evaluated by a committee against the factors below and no others.

Evaluation factor	Points
Total evaluated cost for all nine vehicles, including all disclosed excluded costs	45
Delivery speed, scored on the schedule at 6.1	30
Specification compliance and vehicle suitability as addressed in Section 3	15
Offeror qualifications, references, warranty and service support	10
TOTAL	100

6.1 How delivery is scored

Delivery is scored objectively, not by committee judgment. CREOKS will compute the weighted average delivery day across all nine vehicles: the sum of the committed delivery day for each vehicle, divided by nine. A proposal delivering four vehicles on day 60 and five on day 150 scores at 110 days, which is better than a proposal delivering all nine on day 120.

Weighted average delivery, calendar days from purchase order	Points
60 days or fewer	30
61 to 90 days	24
91 to 120 days	17
121 to 150 days	9
151 days or more, but all nine delivered by May 31, 2027	3
Any delivery after May 31, 2027	Nonresponsive

6.2 How cost is scored

Cost is scored on the base configuration of nine vehicles only, so that proposals are compared on a common basis. Priced options under Section 4 are not scored. Cost is scored objectively: the lowest total evaluated cost receives the full 45 points. Each other proposal receives points in the proportion that the lowest cost bears to its own cost, rounded to one decimal place.

What this means in practice. An offeror roughly two months faster than the lowest-priced offeror gains about 13 points on delivery. A competitor would need to be substantially cheaper to overcome that. CREOKS will therefore pay a reasonable premium for materially earlier delivery, but not an unlimited one.

6.3 Responsiveness and responsibility

A proposal that fails to meet the minimum specifications in Section 3, fails to commit to the outside delivery limit in Section 4.1 of the delivery section, fails to propose on all nine units, or fails to furnish the certifications in Section 8 will be found nonresponsive. CREOKS may waive minor informalities that do not affect price, quantity, quality or delivery.

Before award CREOKS will determine that the apparent successful offeror is responsible, considering its financial and technical capacity, its delivery record, its record of integrity and business ethics, and its eligibility under the SAM.gov exclusions list.

CREOKS may award without discussions. CREOKS may also conduct discussions with all offerors in the competitive range, in which case a common deadline for revised proposals will be set.

SECTION 7 — SCHEDULE

Milestone	Date
Public notice published	Thursday, November 5, 2026
Written questions due	Friday, November 20, 2026, 5:00 p.m. CT
CREOKS responses issued to all offerors	Tuesday, November 24, 2026
Proposals due	Friday, December 4, 2026, 2:00 p.m. CT
Evaluation complete	Friday, December 11, 2026
Responsibility determination complete	Tuesday, December 15, 2026
Notice of intent to award	Thursday, December 17, 2026
Purchase order issued	Friday, December 18, 2026
All vehicles delivered and accepted	No later than May 31, 2027

The response period runs twenty-nine calendar days from publication and spans the Thanksgiving holiday, which CREOKS has accounted for. The complete solicitation is available for immediate download from the date of publication, so every offeror has the same period in which to respond.

SECTION 8 — FEDERAL TERMS AND CONDITIONS

This procurement is funded through a subaward under the Oklahoma State Department of Health Rural Health Transformation Program, funded by the Centers for Medicare & Medicaid Services. Any contract or purchase order resulting from this solicitation is subject to 2 CFR Part 200, to Appendix II to Part 200, and to the State of Oklahoma Federal Funding Terms (Attachment G to the OSDH subaward). The following provisions will be incorporated:

- Prohibition on certain telecommunications and video surveillance services or equipment, 2 CFR 200.216 and Public Law 115-232 section 889. The offeror must certify in writing that no equipment, system or service furnished under this contract uses covered telecommunications or video surveillance equipment or services as a substantial or essential component of any system, or as critical technology of any system. Covered entities include Huawei Technologies, ZTE Corporation, Hytera Communications, Hangzhou Hikvision Digital Technology and Dahua Technology, and any subsidiary or affiliate of those entities. The certification must identify the manufacturer of all video surveillance, telecommunications

and networked audio-visual equipment proposed, including backup cameras, dash cameras and telematics. A proposal submitted without this certification may be found nonresponsive.

- Domestic preference for iron, steel, manufactured products and construction materials under 2 CFR 200.322, to the greatest extent practicable.
- Debarment and suspension. No award will be made to any party listed on the SAM.gov governmentwide exclusions list. The successful offeror must furnish a SAM.gov verification, a signed self-certification, or accept the debarment clause in the purchase order.
- Byrd Anti-Lobbying Amendment certification, required for any contract of $100,000 or more.
- Clean Air Act and Federal Water Pollution Control Act compliance, required for any contract of $150,000 or more.
- Remedies for breach, including sanctions and penalties, and termination for cause and for convenience.
- Equal employment opportunity and nondiscrimination, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title II of the Americans with Disabilities Act.
- Whistleblower protections under 41 U.S.C. § 4712.
- Recovered materials preference under Section 6002 of the Solid Waste Disposal Act for purchases over $10,000.
- Record retention and access. The offeror must retain all records related to this contract for five years after completion of the contract. That period is required by Section 4.1 of Attachment G to the OSDH subaward. It is longer than the three-year period that would otherwise apply under 2 CFR 200.334, which runs from the date the recipient submits its final financial report rather than from final payment; where the two differ, the longer period governs. The offeror must provide CREOKS, OSDH, CMS, the HHS Inspector General, the State of Oklahoma and the Comptroller General access to those records, permit copying, and impose the same retention and access obligations on its subcontractors.

Payment terms. This award is funded on a cost-reimbursement basis. CREOKS will pay the successful offeror on its own standard terms following delivery and written acceptance. Offerors should not propose terms requiring progress payments in advance of delivery.

Offerors must disclose any actual or potential organizational conflict of interest. Any firm that assisted in developing the specifications for this solicitation is excluded from competing, consistent with 2 CFR 200.319(b).

CREOKS reserves the right to reject any or all proposals, to request clarifications, and to cancel this solicitation, when doing so is in the best interest of the program. CREOKS will document and justify the rejection of any proposal. All costs of preparing and submitting a proposal are the sole responsibility of the offeror.

SECTION 9 — SUBMISSION

Proposals must be received no later than 2:00 p.m. Central Time on Friday, December 4, 2026. Late proposals will not be considered. Proposals may be submitted by email or in hard copy.

Submit to: Chris Flanagan, Vice President for Innovation and Quality, CREOKS Health Services, Inc., 4103 South Yale Avenue, Suite B, Tulsa, Oklahoma 74135.

Evaluation: Proposals are not opened publicly. CREOKS will evaluate all responsive proposals against the factors in Section 6 and will notify every offeror of the outcome in writing.

Questions: All questions must be submitted in writing to Chris.Flanagan@creoks.org by the date in Section 7. Questions and CREOKS' answers will be issued in writing to all known offerors and posted with the public notice. No oral interpretation of this solicitation is binding.